



Arizona Biomedical Research Commission

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JANICE K. BREWER, GOVERNOR
WILL HUMBLE, DIRECTOR

ARIZONA BIOMEDICAL RESEARCH COMMISSION MEETING MINUTES

Friday, May 10, 2013

1:30 p.m. to 3:30 p.m.

Approved on December 12, 2013

Commissioners in Attendance:

David Engelthaler (via teleconference)
Wade Kartchner
Jeanette Shea

Greg Garcia
Peter Kelly
Mitchell Shub (via teleconference)

Iman Hakim (Chair)
T. Lon Owen (Co-Chair)

ABRC Staff and Visitors:

Carolyn Allen
Daniel Powell

Laura Flores
Kevin Ray

Will Humble
Tracey Sotelo

1. Call to Order and Verification of Board Quorum

The Arizona Biomedical Research Commission (ABRC) meeting convened via teleconference and at the Arizona Department of Health Services (ADHS), 150 N. 18th Avenue, Conference Room 540A, Phoenix, Arizona, on August 15, 2013.

A quorum being present, Commissioner Iman Hakim called the meeting to order at 1:39 p.m.

2. Approval of April 12, 2013 minutes

The Commission reviewed and approved the minutes from the April 12, 2013 meeting, none abstained.

3. Executive Session

Commissioner Shea motioned to go into Executive Session for legal advice on ABRC's Advisory capacity and interpretation of status and rules regarding ABRC fund sources. Commissioner Kelly seconded the motion. The vote was passed unanimously. The Executive Session convened from 1:05 p.m. to 2:10 p.m.

4. Open Session - Executive Director Report

Tracey Sotelo, Executive Director, provided a detailed presentation on ABRC's organizational structure. The discussion included current status on positions, assigned funding related to the positions, and job duties for the key contracted personnel. A presentation was provided to the Commissioners that illustrated funding sources, contracts awarded, contract administration and ownership, and a process summary for each of the ABRC supported programs.

5. Discussion and Action Items

a. Discuss and approve appointment of ABRC Commissioner on the Arizona Biospecimen Advisory Board

Ms. Sotelo expressed a need to have a representative on the advisory board to provide input and bring the discussion and recommendations back to the Commissioners. In the current capacity of ownership of the program and its funding direction resides with the Commissioners.

The Commission recommended and approved Commissioner Allen to sit on the Arizona Biospecimen Advisory Board, none abstained.

6. Reports

a. TGen Board Meeting – Commissioner Lon Owen

Commissioner Owen shared how TGen has obtained funding and has had great success in its diversified research interests.

b. Review and discuss ABRC finances

ABRC is still in the process of reviewing current obligations and closing out contracts. As information becomes available, it will be provided. ABRC will be asking that finance be in attendance at upcoming regularly scheduled meetings to provide real-time status updates.

7. Agenda Items to be Considered for Next Meeting

No future agenda items identified.

8. Call to the Public

A call to the public was made. No public members addressed the Commission.

9. Next meeting date

The next meeting will be scheduled based on availability of the facilitator and Commissioner's schedules.

10. Adjournment

The meeting was adjourned at 3:23 p.m.